

## **Registration Form Details:**

Please fill out all information located on the Registration Form

**Part 1.** If you have an Email address please include this information as it is our preferred method of contact when sending out registration confirmations and other information. If an Email address is not included or is invalid information will be sent by 'snail mail'.

Mobile phone is not required, but useful in case we need to contact you during the convention.

In **Part 2** please complete the name to be shown on your name badge.

In **Part 3** please add any additional registrations for other members of your immediate family that live at the same address.

In **Part 4** please indicate if you want to purchase any of the 3 tours being offered. After you have chosen your tours, please indicate at the bottom of the section your preferred tours, as some tours may fill up quickly and we are trying to make sure tours are available for all convention participants. Note that the Richardson Grain Elevator tour is limited to 20 participants

In **Part 5**, you can purchase Banquet tickets. Please note any special dietary requirements and we will advise the catering staff accordingly.

In **Part 6**, please place your order – cut off date 1st August 2014. No additional shirts will be available at the convention. The committee cannot give assurance as to the fit of the stated sizes.

In **Part 7** please indicate in some detail items you are bringing for display. A secure area will be provided but we need to know how much space is required.

Finally please complete **Part 8** and mail the registration form and your cheque in Canadian or American funds payable to **Canadian Railway Convention** to the address on the Registration form. Don't delay – do it NOW. It will take just as long to complete if you procrastinate!!

### **Convention Cancellation Policy**

Cancellations must be postdated by August 30<sup>th</sup>, 2014 for a full refund, by Sept. 15<sup>th</sup>, 2014 for a full refund minus any food / convention wear. There will be NO REFUNDS after Sept. 21<sup>st</sup>, 2014. Any refunds will be issued after the convention.

### **Latest Information**

Since this is written in March 2014 things can, and doubtless will, change! All changes will be posted to the convention web site at [www.caorm.org](http://www.caorm.org).

Please direct enquiries about registration to:

Walter Reid at [registrar@caorm.org](mailto:registrar@caorm.org) or the convention committee at [convention@caorm.org](mailto:convention@caorm.org).